

Export Documentary Collection Booking User Guide
Oracle Banking Trade Finance Process Management
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Oracle Banking Trade Finance Process Management - Export Documentary Collection Booking User guide
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Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction

Overview

OBTFPM is a Trade Finance middle office platform, which enables bank to streamline the trade finance operations. OBTFPM enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

Benefits

OBTFPM helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

Export Documentary Collection Booking

Export Documentary Collection Booking process enables the Drawee (exporter) to collect payment for document under collection from the Drawer (Importer) through intermediate banks (Remitting/Collecting Bank).

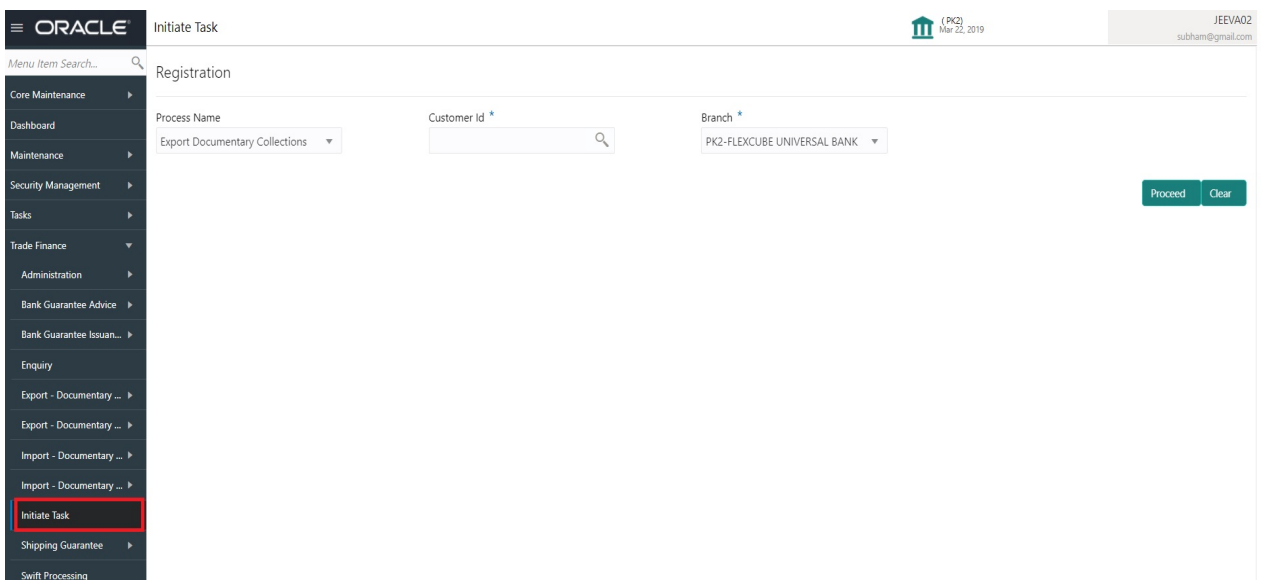
This section contains the following topics:

Common Initiation Stage	Data Enrichment
Exceptions	Multi Level Approval
Reject Approval	

Common Initiation Stage

The user can initiate the new shipping guarantee request from the common Initiate Task screen.

1. Using the entitled login credentials, login to the OBTFPM application.
2. Click **Trade Finance > Initiate Task**.



Provide the details based on the description in the following table:

Field	Description
Process Name	Select the process name to initiate the task.
Customer ID	Select the customer id of the applicant or applicant's bank.
Branch	Select the branch.

Action Buttons

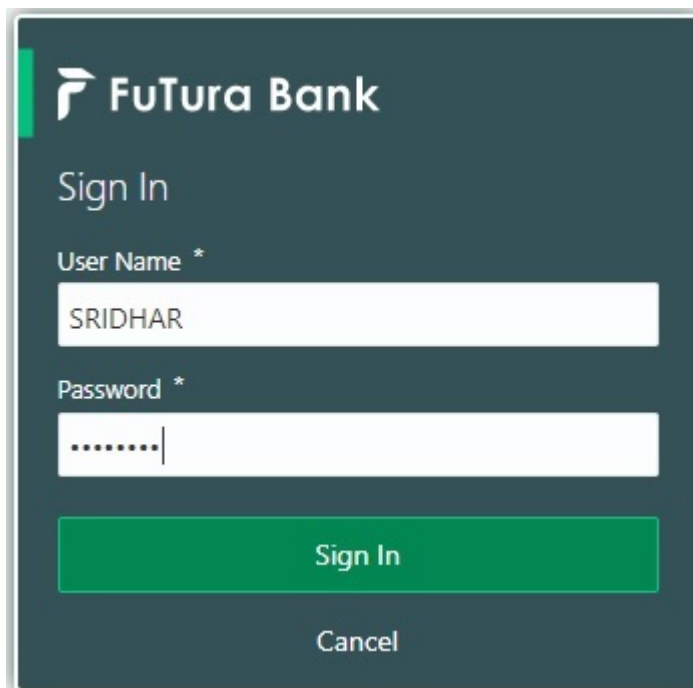
Use action buttons based on the description in the following table:

Field	Description
Proceed	Task will get initiated to next logical stage.
Clear	The user can clear the contents update and can input values again.

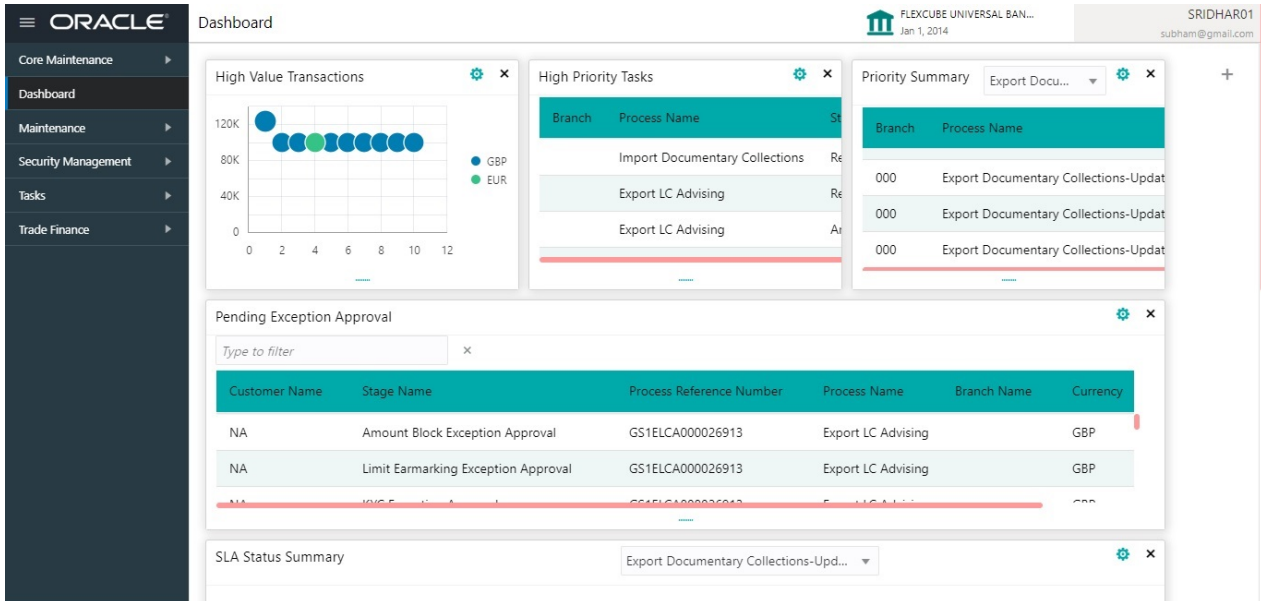
Registration

The process starts from Registration stage, during Registration stage, user can capture the basic details of the transaction and upload related documents. On submit, the request will be available for an collection expert to handle the request in the next stage.

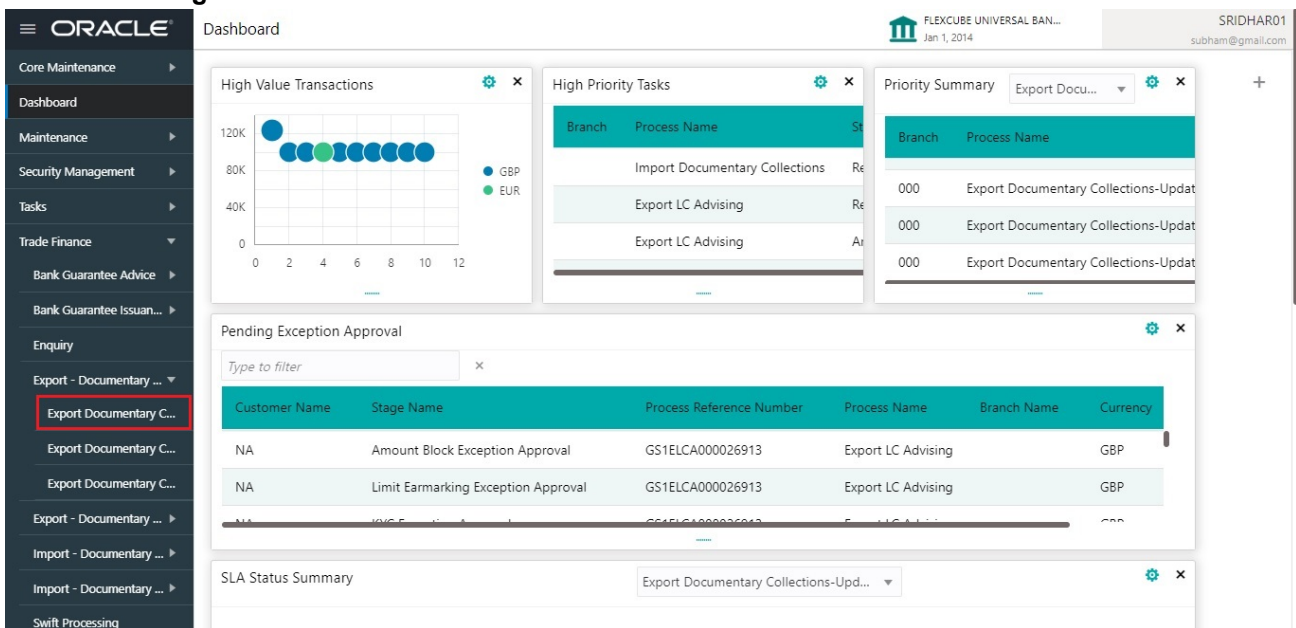
1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.

A screenshot of the FuTura Bank Sign In interface. The background is dark teal. At the top left is the FuTura Bank logo, which consists of a stylized 'F' icon followed by the text 'FuTura Bank'. Below the logo, the text 'Sign In' is displayed. There are two input fields: 'User Name *' with the text 'SRIDHAR' entered, and 'Password *' with masked characters '.....'. Below the password field is a green 'Sign In' button. At the bottom of the form is a 'Cancel' link.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user profile.



3. Click Trade Finance> Export - Documentary Collection> Export Documentary Collection Booking.



The registration stage has two sections Application Details and Collection Details. Let's look at the details of registration screens below:

Application Details

Export Documentary Collection Booking

Documents Remarks Customer Instruction Common Group Messages

Application Details

Drawer *

000334 SHIVA CORP

Branch

000-FLEXCUBE UNIVERSAL BANK

Bill Amount *

USD \$21,200.00

Amount In Local Currency

GBP £8,362.92

Process Reference Number

000EDCB000065338

Customer Reference Number

Priority

Medium

Submission Mode

Desk

Booking Date *

May 5, 2021

Collection Details

Documents Received

Second

Tenor Type

Usance

Product Code *

PACK

Product Description

OUTGOING DOCUMENTARY SIGHT BIL

Operation Type

DIS

Stage

FINAL

Contract Reference Number

PK2PACK211251504

Drawee

Collecting Bank

Finance Amount

USD \$1,000.00

Limit verification required


☒

Customer Dispatch

☐

Hold Cancel Save & Close Submit

Provide the Basic Details based on the description in the following table:

Field	Description	Sample Values
Drawer	<p>Provide the Drawer ID.</p> <p>Alternatively, user can search the Drawing reference number using LOV.</p> <p>In the LOV, user can search giving any combination details of party ID and the Party Name to fetch the drawing details. Based on the search result, select the applicable Drawer.</p> <div>  <p>Note</p> <p>If the selected Drawer ID/party is blacklisted the system displays a warning message.</p> </div>	
Branch	<p>Read only field.</p> <p>Branch details will be auto-populated based on the selected Drawer ID from the LOV.</p>	203-Bank Futura -Branch FZ1
Bill Amount	Select the Bill currency and provide the Bill Amount.	
Amount In Local Currency	System fetches the local currency equivalent value for the LC amount from back office (with decimal places).	
Process Reference Number	<p>Unique OBTFPM task reference number for the transaction.</p> <p>This is auto generated by the system based on process name and branch code.</p>	
Customer Reference Number	Provide the customer reference number if available.	




Field	Description	Sample Values
Priority	System will populate the priority of the customer based on priority maintenance. If priority is not maintained for the customer, system will populate 'Medium' as the default priority. User can change the priority populated any time before submit.	High
Submission Mode	Select the submission mode of Export Documentary Collection Booking request. By default the submission mode will have the value as 'Desk'. Desk- Request received through Desk Courier- Request received through Courier	Desk
Booking Date	By default, the application will display branch's current date.	04/13/2018

Collection Details

Registration user can provide collection details in this section. Alternately, details can be provided by Data Enrichment user.

Provide the Liquidation Details based on the description in the following table:

Field	Description	Sample Values
Documents Received	Select the number of sets of documents received: <ul style="list-style-type: none"> • First • Second • Both 	
Tenor Type	Provide the tenor details based on the document received.	
Product Code	Select the product code for the collection booking.	
Product Description	Read only field. This field displays the description of the product as per the product code.	
Operation Type	Read only field. Operation type will be defaulted based on the product code. User can book a documentary collection using the Operation Type as FOP , to indicate if the documents are to be delivered Free of Payment to the Drawee by the Collecting Bank.	

Field	Description	Sample Values
Stage	<p>Select the stage from the following options:</p> <ul style="list-style-type: none"> Initial Final <p>By default, stage is set to 'Initial'.</p> <p> Note</p> <p>For Operation Type, FOP the Stage to be defaulted to Final as Free of Payment is not applicable for Bills in Initial stage.</p>	
Contract Reference Number	System to populate contract reference number from the back end system once the product code is selected.	
Drawee	<p>Select the Drawee from LOV.</p> <p> Note</p> <p>If the selected drawee/ party is blacklisted the system displays a warning message.</p>	
Collecting Bank	<p>Select the collecting bank from LOV.</p> <p> Note</p> <p>This field is not applicable if the documents are to be received directly by Drawee.</p>	
Finance Amount	Provide the amount that requires finance.	
Limit verification required	<p>Toggle On- Enables for limit verification.</p> <p>If the toggle is disabled and Finance amount has been provided, the system prompts an override message on Submit.</p>	
Customer Dispatch	<p>The value will be populated from back office based on the maintenance.</p> <p>Toggle On: If the toggle is set to Yes, the customer has the option to dispatch the documents directly to the importer's bank.</p> <p>Toggle Off: If the toggle is set to No, the bank has to dispatch the documents to the importer's bank.</p> <p>Bank user is not allowed to edit the field, if the value defaulted from the back office is "No",</p>	

Miscellaneous

Export Documentary Collection Booking

Documents
Remarks
Customer Instruction
Common Group Messages

Application Details

Drawer *
000334 SHIVA CORP

Branch
000-FLEXCUBE UNIVERSAL BANK

Bill Amount *
USD \$21,200.00

Amount In Local Currency
GBP £8,362.92

Process Reference Number
000EDCB000065338

Customer Reference Number

Priority
Medium

Submission Mode
Desk

Booking Date *
May 5, 2021

Collection Details

Documents Received
Second

Tenor Type
Usance

Product Code *
PACK

Product Description
OUTGOING DOCUMENTARY SIGHT BILL

Operation Type
DIS

Stage
FINAL

Contract Reference Number
PK2PACK211251504

Drawee

Collecting Bank

Finance Amount
USD \$1,000.00

Limit verification required

Customer Dispatch

Hold
Cancel
Save & Close
Submit

Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Documents	Upload the documents received under the Documentary Collection.	
Remarks	Provide any additional information regarding the collection. This information can be viewed by other users handling the request.	
Checklist	Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit.	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	

Action Buttons

Submit	On submit, task will move to next logical stage of Export Documentary Collection Booking. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in 'My Task' queue for working later. This option will not submit the request.	
Cancel	Cancels the Export Documentary Collection Booking Task. Details entered will not be saved and the task will be removed.	

Field	Description	Sample Values
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	

Document Linkage

The user can link an existing uploaded document in any of the process stages.

In OBTFPM, system should display Document Ids available in the DMS system. In DMS system, the documents can be Uploaded and stored for future access. Every document stored in DMS will have a unique document id along with other Metadata. The uploaded Document image in the DMS should be available/queried in the Process flow stage screens to link with the task by using the Document ID.

System displays the Documents ids which is not linked with any of the task. Mid office should allow either upload the document or link the document during task processing. The Mid office should allow to Link the same Document in multiple tasks.

1. Navigate to the Registration screen.
2. On the header of **Registration** screen, click **Documents** button. The Document pop-up screen appears.

3. Click the Add Additional Documents button/ link. The **Document** screen appears.

Document

Document Type *
Letter of Credit ▼

Document Title *

Document Code *
Insurance Policy ▼

Document Description

Remarks

Document Expiry Date

Drop files here or click to select

Link Document

Selected files: []

Upload Link Cancel

Field	Description	Sample Values
Document Type	Select the Document type from list. Indicates the document type from metadata.	
Document Code	Select the Document Code from list. Indicates the document Code from metadata.	
Document Title	Specify the document title.	
Document Description	Specify the document description.	
Remarks	Specify the remarks.	
Document Expiry Date	Select the document expiry date.	
Link Document	The link to link the existing uploaded documents from DMS to the workflow task.	

4. Select the document to be uploaded or linked and click the **Link Document** link. The link Document pop up appears.

The value selected in Document Type and Document code of Document screen are defaulted in the Link Document Search screen.

- Click **Fetch** to retrieve the details from DMS. System Displays all the documents available for the given Document Type and Document Code for the Customer.

Field	Description	Sample Values
Customer ID	This field displays the transaction Customer ID.	
Document ID	Specify the document Id.	
Document Type	Select the document type from list.	
Document Code	Select the document code from list.	
Search Result		
Document ID	This field displays the document Code from meta data.	
Customer ID	This field displays the transaction Customer ID.	
Document Type	This field displays the document type from meta data.	
Document Code	This field displays the document code from meta data.	
Link Document	The link to link the existing uploaded documents from DMS to the workflow task.	

6. Click **Link** to link the particular document required for the current transaction.

The screenshot shows a 'Documents' window with a 'Document Status' dropdown set to 'All'. There are three document cards: 'Letter of Credit' and 'Pro-forma Invoice' (grouped together), 'Letter of Credit' and 'Application Form' (grouped together), and a file named 'wqwq.png'. Each card has an upload icon. The 'wqwq.png' card also shows creation details: 'Created - 2022-06-28' and 'By - PERI01', along with search, edit, and download icons. A 'Close' button is at the bottom right.

Post linking the document, the user can View, Edit and Download the document.

7. Click Edit icon to edit the documents. The Edit Documents

The 'Edit Document' form contains the following fields:

Document Id	Document Title
2400	wqwq
Application Reference Number	Entity Reference Number
PK2ILCI000019041	PK2ILCI000019041
Document Type Id	Document Description
TFRM_DOCTYPE001	
Remarks	Document Expiry Date
	Jun 29, 2022

Below the fields is a dashed box with the text 'Drop files here or click to select' and a label 'Current selected files: []'. At the bottom right are 'Update' and 'Cancel' buttons.

Data Enrichment

On successful completion of Registration of an Export Documentary Collection Booking, the task moves to Data Enrichment stage. At this stage the gathered information during registration are validated.



For expired line of limits, the task moves to “Limit Exception” stage under Free Tasks, on ‘Submit’ of DE Stage with the reason for exception as “Limit Expired”.

Do the following steps to acquire a task currently at Scrutiny stage:

1. Using the entitled login credentials for Data Enrichment stage, login to the OBTFPM application.

The image shows the login interface for FuTura Bank. It features a dark blue header with the bank's logo and name. Below the header, there is a 'Sign In' section with two input fields: 'User Name' and 'Password'. The 'User Name' field contains the text 'SRIDHAR'. The 'Password' field is masked with dots. A green 'Sign In' button is located at the bottom of the form.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user profile.

The image shows the Oracle dashboard interface. The top navigation bar includes the Oracle logo, the title 'Dashboard', and user information: 'SRIDHAR01' and 'subham@gmail.com'. The left sidebar contains a menu with items like 'Core Maintenance', 'Dashboard', 'Maintenance', 'Security Management', 'Tasks', and 'Trade Finance'. The main content area displays several widgets:

- High Value Transactions:** A scatter plot showing transactions for GBP (blue) and EUR (green) over a period of 12 units. The y-axis ranges from 0 to 120K.
- High Priority Tasks:** A table listing tasks with columns for Branch, Process Name, and Status. Tasks include 'Import Documentary Collections', 'Export LC Advising', and 'Export LC Advising'.
- Priority Summary:** A table listing tasks with columns for Branch, Process Name, and Status. Tasks include 'Export Documentary Collections-Update'.
- Pending Exception Approval:** A table listing pending approvals with columns for Customer Name, Stage Name, Process Reference Number, Process Name, Branch Name, and Currency. Rows include 'Amount Block Exception Approval' and 'Limit Earmarking Exception Approval'.
- SLA Status Summary:** A table listing SLA status with columns for Branch, Process Name, and Status. Tasks include 'Export Documentary Collections-Update'.

3. Click Trade Finance> Tasks> Free Tasks.

Free Tasks

Action	Priority	Process Name	Process Reference	Stage	Application Date	Branch	Customer Number	Amount
Acquire & Edit	M	Export Documentary- B...	300EDCB000029479	DataEnrichment	70-01-01	300	001506	
Acquire & Edit	M	Guarantee Issuance	000GTEI000028744	Registration	70-01-01	300	000947	
Acquire & Edit	M	Guarantee Issuance	000GTEI000028743	Registration	70-01-01	300	000947	
Acquire & Edit	M	Import Documentary Li...	300IDCL000028742	Registration	70-01-01	300	001506	
Acquire & Edit	M	Guarantee Issuance	000GTEI000028741	Registration	70-01-01	300	000947	
Acquire & Edit	M	Guarantee Issuance	000GTEI000028740	Registration	70-01-01	300	000947	
Acquire & Edit	M	Guarantee Issuance	000GTEI000028739	Registration	70-01-01	300	000947	
Acquire & Edit	M	Guarantee Issuance	000GTEI000028738	Registration	70-01-01	300	000947	
Acquire & Edit	M	Guarantee Issuance	000GTEI000028737	Registration	70-01-01	300	000947	

4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.

Free Tasks

Action	Priority	Process Name	Process Reference	Stage	Application Date	Branch	Customer Number	Amount
Acquire & Edit	M	Export Documentary- B...	300EDCB000029479	DataEnrichment	70-01-01	300	001506	
Acquire & Edit	M	Guarantee Issuance	000GTEI000028744	Registration	70-01-01	300	000947	
Acquire & Edit	M	Guarantee Issuance	000GTEI000028743	Registration	70-01-01	300	000947	
Acquire & Edit	M	Import Documentary Li...	300IDCL000028742	Registration	70-01-01	300	001506	
Acquire & Edit	M	Guarantee Issuance	000GTEI000028741	Registration	70-01-01	300	000947	
Acquire & Edit	M	Guarantee Issuance	000GTEI000028740	Registration	70-01-01	300	000947	
Acquire & Edit	M	Guarantee Issuance	000GTEI000028739	Registration	70-01-01	300	000947	
Acquire & Edit	M	Guarantee Issuance	000GTEI000028738	Registration	70-01-01	300	000947	
Acquire & Edit	M	Guarantee Issuance	000GTEI000028737	Registration	70-01-01	300	000947	

5. The acquired task will be available in **My Tasks** tab. Click **Edit** to scrutinize the registered task.

My Tasks

Action	Priority	Process Name	Process Reference	Stage	Application Date	Branch	Customer Number	Amount
Edit	M	Export Documentary Up...	000EDCU000029469	Registration	70-01-01	000	000009	
Edit	M	Export Documentary- B...	000EDCB000029467	Registration	70-01-01	000	000947	
Edit	M	Export LC Drawing	000ELCD000029464	Registration	70-01-01	000	000009	
Edit	M	Guarantee Advice	300GTEA000029335	Scrutiny	70-01-01	000		
Edit	M	Guarantee Advice	000GTEA000029297	Scrutiny	70-01-01	000		
Edit	M	Guarantee Advice	000GTEA000029121	Scrutiny	70-01-01	000		
Edit	M	Guarantee Issuance	000GTEI000028706	DataEnrichment	70-01-01	000	000947	
Edit	M	Guarantee Issuance	000GTEI000028811	Scrutiny	70-01-01	000	000947	

The data enrichment stage has the following hops for data capture:

- Main Details

- Document Details
- Other Details
- Shipment Details
- Maturity Details
- Additional Fields
- Advices
- Additional Details
- Settlement Details
- Summary

Let's look at the details for data enrichment stage. User can enter/update the following fields. Some of the application details that are already having value from Registration channels may not be editable.

Main Details

Main details section has two sub section as follows:

- Application Details
- Collection Details

Application Details

All fields displayed under Basic details section, would be read only except for the **Priority**. Refer to [Application Details](#) for more information of the fields.

Export Documentary Collection Booking - DataEnrichment :: Application No: 000EDCB000007040

Screen (1 / 10)

Main Details	Main Details			
Document Details	Application Details			
Other Details	Drawer *	Branch	Bill Amount *	Amount In Local Currency
Shipment Details	000335 SH TEST CORP	000-FLEXCUBE UNIVERSAL BANK	USD \$1,000.00	GBP £759.36
Maturity Details	Process Reference Number	Customer Reference Number	Priority	Submission Mode
Additional Fields	000EDCB000007040		Medium	Desk
Advices	Booking Date *			
Additional Details	May 5, 2021			
Settlement Details	Collection Details			
Summary	Documents Received	Tenor Type	Product Code *	Product Description
	Second	Usance	EUSD	OUTGOING CLEAN USANCE BILLS NOT
	Operation Type	Stage	Contract Reference Number	Drawee *
	DIS	FINAL	PK2EUSD211255501	000335 SH TEST CORP
	Collecting Bank	Finance Amount	Limit verification required	Customer Dispatch
		USD \$1,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Audit

Reject Refer Hold Cancel Save & Close Back Next

Collection Details

The fields listed under this section are same as the fields listed under the [Collection Details](#) section in [Registration](#). Refer to [Collection Details](#) for more information of the fields. During Registration, if user has not captured input, then user can capture the details in this section.



Note

In case field Operation Type has value FOP (Free of Payment) that is populated from OBDX, system should retain the value and should not allow the user to edit the same.(Display only field if Submission mode is Online.

Collection Details

Documents Received

Second

Operation Type *

ACC

Amount In Local Currency

GBP £40.53

Tenor Type *

Usance

Stage *

FINAL

Finance Amount

USD

Product Code *

IUNA

Contract Reference Number

PK2IUNA21125AFL

Drawer *

000335 SH TEST CORP

Product Description

INCOMING DOCUMENTARY USANCE B

Bill Amount *

USD \$100.00

Limit verification required

Reject

Refer

Hold

Cancel

Save & Close

Back

Next

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	

Field	Description	Sample Values
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. 	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.	
Request Clarification	On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	

Field	Description	Sample Values
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. 	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

Document Details

This section enables the user to capture the details of the documents received.

Oracle Free Tasks (DEFAULTTENITY) PK23 May 8, 2019 SRIDHAR02 subham@gmail.com

Export Documentary Collection Booking - DataEnrichment :: Application No: PK2EDCB000057483

Main Details Document Details Other Details Shipment Details Maturity Details Additional Fields Advices Additional Details Settlement Details Summary

Document Details Documents Details

Document Code	Document Type	Documents Description	Document Reference	Copies Received	Originals Received	Document Date	Action
INVDOC	V	Invoice	12	1	1	Mar 4, 2019	[Edit] [Delete]

Audit Reject Refer Hold Cancel Save & Close Back Next

Capture the information based on the description in the following table:

Field	Description	Sample Values
Document Code	Select the document code from the LOV based on the document received . User can add or delete the code by deleting the line on the grid.	
Document Type	System will populate the document type based on the document code.	
Document Description	System will populate the document description based on the document code. User can edit the description.	
Document Reference	Enables the user to capture the document reference.	

Field	Description	Sample Values
Copies Received	Provide the number copies received from the Drawer. User can edit the actual copies received.	
Originals Received	Provide the number of original documents received from the Drawer. User can edit the actual originals received.	
Document Date	User can edit the date on which the document is received. On click of 'Next' system should validate the value in this field against the transport document/ Bill of Lading (MARDOC) against any Outstanding Shipping Guarantees issued for the drawee and is not linked to any Documentary Collection or Import Letter of Credit. System should default the Shipping Guarantee Reference in the next screen.	
Action	Click Edit icon to edit the document code/ document date. Click Delete icon to delete the document code.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view the overrides accepted by the user.	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.	
Request Clarification	On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	

Field	Description	Sample Values
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.	
Refer	User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. 	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

Other Details

Other Details enables the user to capture details like Credit Value Date, Debit Value Date, Other Bank charges etc.

Other Details

Provide the other bank charges based on the description in the following table:

Field	Description	Sample Values
Debit Value Date	Provide the debit value date.	
Credit Value Date	Provide the credit value date.	
Value Date	Provide the value date.	

Other Bank Charges

Provide the other bank charges based on the description in the following table:

Field	Description	Sample Values
Other Bank Charges - 1	Charges to be collected for the other bank as part of the collection transaction.	
Other Bank Charges - 2	Charges to be collected for the other bank as part of the collection transaction.	
Other Bank Charges - 3	Charges to be collected for the other bank as part of the collection transaction.	

Other Bank Interest

The user can enter the Interest details to be captured as a part of “Other Bank Interest” details section.

Provide the other bank interest based on the description in the following table:

Field	Description	Sample Values
Start Date	Provide the date from which the system starts calculating the Interest.	
Other Bank Interest-1, 2 and 3		
Component	This field displays the name of the interest Component.	
Component Description	Provide the description of the interest component.	
Interest Rate	Provide the rate to be applied for the interest component.	
Interest Basis	Select the calculation basis on which the Interest to be computed.	
Waive	Select whether the interest to be waived off. The options are: <ul style="list-style-type: none"> • Yes • No 	

Shipment Details

Update the goods and shipment details from the documents received.

Shipment Details

ORACLE Free Tasks (DEFAULTTENITY) (PK2) May 6, 2019 SRIDHAR02 subham@gmail.com

Export Documentary Collection Booking - DataEnrichment :: Application No: PK2EDCB000057483

Screen (4 / 10)

Shipment Details

Transshipment: ALLOWED Partial Shipments: NOT ALLOWED Date of Shipment: Feb 1, 2019 Place of Taking in Charge:

Port of Loading: Port of Discharge: Place of Final Delivery: Carrier Name:

Shipping Agent Name: Shipping Agent Address:

INCO Terms: CPT INCO Terms Description: Carriage Paid To (named place of destir)

45A Description of Goods and/or Services





Goods Code	Goods Type	Goods Description	No of Units	Price per Unit	Total Amount	Action
CILLAFABRIC	G	CILLAFABRIC				<input type="text"/> <input type="text"/>

Country of Origin: Insurance Company Code: Insurance Company: Policy Number:

Audit Reject Refer Hold Cancel Save & Close Back Next

Provide the Shipment Details based on the description in the following table:

Field	Description	Sample Values
Transshipment	Provide the transshipment details of goods (if any) from the document received. The values are: <ul style="list-style-type: none"> Allowed Not Allowed 	
Partial Shipments	Provide the partial shipment details of goods (if any) from the document received. The values are: <ul style="list-style-type: none"> Allowed Not Allowed 	
Date Of Shipment	Provide the date of shipment from the document received. Shipment date can be back dated but not future dated. This is a mandatory field, an error message will be displayed if not provided.	

Field	Description	Sample Values
Place Of Taking In Charge	<p>This field specifies the place of taking in charge (in case of a multi-modal transport document), the place of receipt (in case of a road, rail or inland waterway transport document or a courier or expedited delivery service document), the place of dispatch or the place of shipment to be indicated on the transport document.</p> <p>Provide the details of place of taking in charge from the document received.</p> <p> Note This field is alternate to Port Of Loading.</p>	
Port Of Loading	<p>This field specifies the port of discharge or airport of destination to be indicated on the transport document.</p> <p>Provide the details of Port/Airport of Loading from the document received.</p> <p> Note This field is alternate to Place Of Taking In Charge.</p>	
Port Of Discharge	<p>This field specifies the port of discharge or airport of destination to be indicated on the transport document.</p> <p>Provide the details of Port/Airport of Discharge from the document received.</p> <p> Note This field is alternate to Place Of Final Destination.</p>	
Place Of Final Delivery	<p>This field specifies the final destination or place of delivery to be indicated on the transport document.</p> <p>Provide the details of Place Of Final Destination from the document received.</p> <p> Note This field is alternate to Port Of Discharge.</p>	
Carrier Name	Provide the name of the carrier through which the goods were shipped.	
Shipping Agent	Provide the shipping agent name from the document received.	

Field	Description	Sample Values
Shipping Agent Address	Provide the shipping agent address from the document received.	
Transshipment	Provide the transshipment details of goods (if any) from the document received.	
Partial Shipment	Provide the partial shipment details of goods (if any) from the document received.	
INCO Terms	Select the INCO terms from the document received.	
INCO Terms Description	The description of the INCO Term.	

Description of Goods and/or Services

ORACLE Free Tasks (DEFAULTTENTIVITY) (PK2) May 6, 2019 SRIDHAR02 subham@gmail.com

Export Documentary Collection Booking - DataEnrichment - Application No: PK2EDCB000057483

Screen (4 / 10)

Main Details
Document Details
Other Details
Shipment Details
Maturity Details
Additional Fields
Advices
Additional Details
Settlement Details
Summary

Shipment Details

Shipping Agent Name Shipping Agent Address

INCO Terms CPT INCO Terms Description Carriage Paid To (named place of desti)

45A Description of Goods and/or Services

Goods Code	Goods Type	Goods Description	No of Units	Price per Unit	Total Amount	Action
CILLAFABRIC	G	CILLAFABRIC				

Country of Origin Insurance Company Code Insurance Company Policy Number

Insurance Company Address

Multi-model/ Transshipment details

Audit Reject Refer Hold Cancel Save & Close Back Next

Provide the Goods Details based on the description in the following table:

Field	Description	Sample Values
+ Icon	Click + icon to add goods details.	
Goods Code	Click look up icon to select the goods code. Once you select goods code, value will default in Goods Type and Goods Description.	
Goods Type	The goods type is auto populated depending on selected goods code.	
Goods Description	This field displays the description of goods based on goods code.	
No of Units	Enter the number of units being imported or exported.	
Price per Unit	Enter the value for price per unit.	

Field	Description	Sample Values
Total Amount	<p>System to calculate the total price.</p> <p>In case of online request, the system should populate the total amount from incoming request.</p> <p>System should validate that the total amount is equal to the value of the transaction (LC/ Collection).</p>	
Action	<p>Click Edit icon to edit the goods code.</p> <p>Click Delete icon to delete the goods code.</p>	
Country of Origin	Provide the country of origin details from the documents received.	
Insurance Company Code	Select the Insurance Company Code from the LOV.	
Insurance Company	<p>Read only field.</p> <p>Insurance company details will be displayed as per the selected Insurance Company Code from the LOV.</p>	
Policy Number	Provide the policy number of the insurance.	
Insurance Company Address	<p>Read only field.</p> <p>Insurance company address will be displayed as per the selected Insurance Company Code from the LOV.</p>	

Multimodal/Transshipment Details

During shipment, if goods are shipped using multiple transports on its way or any transit ports, the details must be captured in this section.

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Export Documentary Collection Booking - DataEnrichment :: Application No: PK2EDCB000057483

Screen (4 / 10)

Shipment Details

INCO Terms: CPT INCO Terms Description: Carriage Paid To (named place of desti)

45A Description of Goods and/or Services

Goods Code	Goods Type	Goods Description	No of Units	Price per Unit	Total Amount	Action
CILLAFABRIC	G	CILLAFABRIC				

Country of Origin Insurance Company Code Insurance Company Policy Number

Insurance Company Address

Multi-model/ Transshipment details

Carrier Name	Port	Action
SAS Carriers	London	

Audit Reject Refer Hold Cancel Save & Close Back Next

Field	Description	Sample Values
Carrier Name	Provide the details of the carrier as per the documents received, if the goods were shipped via multiple carriers.	
Ports	Provide the port details as per the document received, if the ship has transit on its way to the destination.	
Action	Click Edit icon to edit the Carrier name and port. Click Delete icon to delete the record.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view the overrides accepted by the user.	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.	
Request Clarification	On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.	
Refer	User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. 	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

Maturity Details

Export Documentary Collection Booking - DataEnrichment :: Application No: 000EDCB000003736 Overrides

Screen (5 / 10)

Maturity Details

Draft Details

Draft Code	Draft Amount	Action
Insurance amount	\$12,000.00	

Maturity and Multi Tenor Liquidation Details

S.No	Tenor Basis	Tenor Description	Start Date	Tenor Days	Transit Days	Maturity Date	Bill Amount	Liquidated Amount	Exchange Rate	Liquidation Date	Liquidation Amount	Action
1	FD											

Interest From Date: May 5, 2021 Interest To Date: Aug 3, 2021 Acceptance Commission From Date: Aug 31, 2021 Acceptance Commission To Date: Aug 31, 2022

Buttons: Audit, Reject, Refer, Hold, Cancel, Save & Close, Back, Next

Draft Details


Update the maturity details based on the description in the following table:

Field	Description	Sample Values
Draft Code	Update the draft code. Alternatively, user can search the draft details using LOV.	
Draft Amount	Update the draft amount.	
Action	Click Edit icon to edit the draft code. Click Delete icon to delete the draft code.	

Maturity and Multi Tenor Liquidation Details

Provide the maturity details based on the description in the following table:

Field	Description	Sample Values
SNo.	Serial number of the tenor record.	
Tenor Basis	Provide the tenor basis. This field is disabled if the Tenor Type is 'Mixed'.	
Tenor Description	The tenor base code description is displayed based on the selected tenor basis. The user to can edit the tenor description.	
Start Date	Provide the tenor start date.	
Tenor Days	Provide the number of tenor days	
Transit Days	Provide the transit days, if the tenor is sight.	

Field	Description	Sample Values
Maturity date	<p>System displays the due date for the bill based on tenor and tenor basis.</p> <p>If tenor is sight, system will calculate the maturity date as 5 working days from Document Received Date.</p> <p>If tenor is Usance, system will calculate the maturity date based on the tenor basis and populate the maturity date.</p>  <p>Note</p> <p>In case if the Operation Type is FOP, Due date (Maturity date) is not applicable in this case and current branch date will be populated in the Maturity date field.</p>	
Bill Amount	Provide the bill amount.	
Liquidated Amount	Provide the liquidation amount.	
Exchange Rate	Provide the Exchange Rate.	
Liquidation Date	Provide the liquidation date.	
Liquidation Amount	Provide the bill amount.	
Action	<p>Click Edit icon to edit the tenor record.</p> <p>Click Delete icon to delete the tenor record.</p>	
Interest from Date	Select the interest from date. The interest from date cannot be earlier than branch date and later than maturity date.	
Interest to Date	Application defaults Maturity Date in this field, if Interest from Date is provided.	
Accept Commission From Date	Provide the accept commission from date.	
Accept Commission To Date	Provide the accept commission to date.	

Additional Fields

Banks can configure user defined fields as per their requirement in the Additional Fields Screen.

ORACLE My Tasks

Export Documentary- Booking - DataEnrichment : Application No: 300EDCB000029479

Additional Fields

Audit

Reject Refer Hold Cancel Save & Close Back Next

Advices

Advices menu displays the advices available under a product code from the back office as tiles. User can edit the fields in the tile, if required. User can suppress the advice, if required.

ORACLE My Tasks

Export Documentary- Booking - DataEnrichment : Application No: 300EDCB000029479

Advices

Advice : AMNDMNT_OF_...

Advice Name : **AMNDMNT_OF_INS**
Advice Party : **COLLECTING BANK**
Party Name : **CITIBANK IRELAND**
Suppress : **NO**
Advice

Advice : PAYMENT_MESS...

Advice Name : **PAYMENT_MESSAGE**
Advice Party :
Party Name :
Suppress : **NO**
Advice

Audit

Reject Refer Hold Cancel Save & Close Back Next

Additional Details

Export Documentary Collection Booking - DataEnrichment :: Application No: PK1EDCB000002366

Overrides

Screen (8 / 10)

- Main Details
- Document Details
- Other Details
- Shipment Details
- Maturity Details
- Additional Fields
- Advices
- Additional Details**
- Settlement Details
- Summary

Limit & Collateral	Charge Details	Preview Message	Payment Details
Limit Currency : Limit Contribution : Limit Status : Collateral Currency : Collateral : Contribution : Collateral Status :	Charge : Commission : Tax : Block Status :	Language : Preview Message : -	Allow Rollover : No Auto Change from : No Acceptance to Advance : No Liquidate using Collateral :
FX Linkage	Interest Details	Tracer Details	Pre-Shipment Details
Reference Number : Currency : Contract Amount :	Component : Amount : Event :	Payment Tracer : No Acceptance Tracer : No Charges Details : No	No data to display.

Audit
Reject
Refer
Hold
Cancel
Save & Close
Back
Next

Charge Details

This section displays charge details:

Commission,Charges and Taxes

Recalculate
Redefault

Commission Details

Event

Event Description

Component	Rate	Modified Rate	Currency	Amount	Modified	Defer	Waive	Charge Party	Settlement Account
No data to display.									

Page 1 (0 of 0 items)
1

Charge Details

Component	Tag currency	Tag Amount	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
No data to display.										

Page 1 (0 of 0 items)
1

Tax Details

Component	Type	Value Date	Currency	Amount	Billing	Defer	Settlement Account

Save & Close
Cancel

This section displays the commission details:

Field	Description	Sample Values
Event	Read only field. This field displays the event name.	
Event Description	Read only field. This field displays the description of the event.	
Component	This field displays the commission component.	

Field	Description	Sample Values
Rate	<p>Defaults from product.</p> <p>The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate.</p> <p>If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.</p>	
Currency	Defaults the currency in which the commission needs to be collected	
Amount	<p>An amount that is maintained under the product code defaults in this field.</p> <p>The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate, but not the commission amount directly. The amount gets modified based on the rate changed and the new amount is calculated in back office based on the new rate and is populated in OBTFPM.</p> <p>If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.</p>	
Modified Amount	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Defer	<p>If check box is selected, charges/commissions has to be deferred and collected at any future step.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can not select/de-select the check box if it is de-selected by default.</p>	
Waive	<p>Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.</p> <p>If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Charge Party	Charge party will be 'Drawer' by Default. You can change the value to Drawee.	

Field	Description	Sample Values
Settlement Account	Details of the Settlement Account.	

Charge Details

Provide the charge details based on the following table:

Field	Description	Sample Values
Component	Charge Component type.	
Tag Currency	Defaults the tag currency in which the charges have to be collected.	
Tag Amount	Defaults the tag amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field.	
Modified Amount	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.	
Billing	If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	<p>If charges have to be deferred and collected at any future step, this check box has to be selected.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can select/de-select the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p>	
Waive	<p>If charges have to be waived, this check box has to be selected.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Charge Party	Charge party will be Drawer by default. You can change the value to Drawee.	
Settlement Account	Details of the settlement account.	

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

This section displays the tax details:

Field	Description	Sample Values
Component	Tax Component type	
Type	Type of tax Component.	
Value Date	This field displays the value date of tax component.	
Currency	The tax currency is the same as the commission.	
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if applicable.	
Billing	If taxes are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing. This field is disabled, if 'Defer' toggle is enabled.	
Defer	If taxes have to be deferred and collected at any future step, this option has to be enabled. The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.	
Settlement Account	Details of the settlement account.	

Payment Details

PaymentDetails

Auto Liquidate

Allow Rollover

Auto Change from Acceptance to Advance

Liquidate using Collateral

Outstanding Collateral Amount

Split Settlement

GBP

Settlement Details - Liquidation

Component	Currency	Debit/Credit	Account	Account Description	Branch	Account Currency
No data to display.						
Page 1 (0 of 0 items) < 1 >						

Split Settlement

+

Component	Contract Currency	Amount
No data to display.		
Page 1 (0 of 0 items) < 1 >		

Split Settlement Details


Fetch Exchange Rate

+

Sequence	Amount	Settlement Account	Account Customer	Account Currency	Account Branch	Exchange Rate	Action
1		PK20064460016	006446	USD	PK2		<input checked="" type="checkbox"/> <input type="checkbox"/>
Page 1 (1 of 1 items) < 1 >							

Save & Close Close

Provide payment details based on the description in the following table:

Field	Description	Sample Values
Auto Liquidate	Toggle On: Set the toggle 'On' if the auto liquidation is required. Toggle Off: Set the toggle 'Off' if the auto liquidation is not required.	
Allow Roll over	Read only field.	
Auto Change from Acceptance to Advance	Read only field. This flag indicates whether an Acceptance type of bill should be automatically converted into an Advance type of bill on its liquidation date. <div>  Note This option is applicable only for the bills that are co-accepted by the bank. </div>	
Liquidate using Collateral	Read only field.	
Outstanding Collateral Amount	Read only field. Auto Liquidation enables liquidation of the bill on the due date automatically from the back office system.	

Field	Description	Sample Values
Split Settlement	<p>Toggle On: Enables the user to select more than one account for settlement (Split Settlement) for the liquidation of an import or export drawing or collection bill</p> <p>Toggle Off: Disables the user to select more than one account for settlement (Split Settlement) for the liquidation of an import or export drawing or collection bill</p>	Disable
Settlement Details - Liquidation		
Component	Components gets defaulted based on the product selected.	
Currency	Application displays the default currency for the component.	
Debit/Credit	Application displays the debit/credit indicators for the components.	
Account	Application Displays the account details for the components.	
Account Description	Application displays the description of the selected account.	
Branch	Application displays the branch of the selected account.	
Account Currency	Application defaults the currency for all the items based on the account number.	
Split Settlement		
Component	Components gets defaulted based on the product selected.	
Currency	Application displays the default currency for the component.	
Amount	Amount for each component. This is populated from the transaction details of the drawing.	
Split Settlement Details		
Select	Check box to select the record	
Sequence	Sequence of the settlement details.	
Amount	Amount for the split settlement.	
Settlement Currency	Currency for the split settlement.	
Account Customer	Customer account.	
Account Currency	Currency of the account.	
Account Branch	Branch of the customer's account.	

Field	Description	Sample Values
Exchange Rate	Exchange rate for the split settlement.	
Action	<p>Click Edit icon to edit the split settlement details record.</p> <p>Click Delete icon to delete the split settlement details record.</p>	

FX Linkage

This section enables the user to link the existing FX contract(s) to the Bill. User can link one or more FX deals to a bill. The linked value of an FX deal(s) must not exceed the value of the bill.

FX contract linkage with the Bill booking can happen only for immediate liquidation of sight payment or for Usance. For manual sight payment, the user needs to link the FX contract on the date of liquidation of the bill.

Following are the features of FX Linkage in BC.

- FX linkage cannot be linked at Bills at initial stage.
- When a bill is drawn under LC, the details of forward contract linked as a part of the LC, will be defaulted at bill.
- Linked amount will be defaulted against the corresponding FX sequentially.
- User can delink or modify the defaulted FX details at in the Bill.
- Bill maturity date should be greater than or equal to FX Value date.
- Sum of Linked amount will not be greater than Bill contract amount.
- Linked amount will not be greater than the available amount for linkage.
- Current Utilized amount will display the liquidated/purchased/discounted/negotiated amount of Bill contract. It cannot go beyond the linked FX amount.
- When a bill is drawn under LC, delink of FX at BC is allowed only if the linked FX is not utilized by the bill.
- Multiple forward FX contract could be linked and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. The same will be populated in the Average FX Rate.

FX Linkage

FX Reference Number	Bought Currency	SOLD Currency	Available Contract Amount	Rate	Linked Amount	Current Utilized Amount	Total Utilized Amount	FX Expiry Date	
PK2FXF1200762003	USD	USD	US\$9,999.00	1.33	US\$9,999.00			28-Jun-202C	

Page 1 of 1 (1 of 1 items)

Average FX Rate
0

Save & Close Close

FX Linkage

FX Reference Number *

PK2FXF1200762005

Contract Amount

GBP

£1,000.00

Linkage Amount *

GBP

£1,000.00

Amount in Contract Currency

1000

FX Delivery Period From

Currency

GBP

Available Contract Amount

GBP

£1,000.00

Rate

1.33

FX Expiry Date

Jun 28, 2020

FX Delivery Period To

Save & Close

Close

Provide the FX linkage detail based on the description in the following table:

Field	Description	Sample Values
FX Reference Number	<p>Select the FX contract reference number from the LOV.</p> <p>On select and save and close, system defaults the available amount, bot currency, sold currency and rate.</p> <p>Forward FX Linkage available for selection at bill would be as follows,</p> <ul style="list-style-type: none"> Counterparty of the FX contract should be the counterparty of the Bill contract. Active Forward FX transactions authorized not marked for auto liquidation. <p>Bill contract currency should be BOT currency of the FX transaction in case of an export Bill or the SOLD currency in case of an Import Bill.</p>	
Bought Currency	This field displays the currency from the linked FX contract.	
Sold Currency	This field displays the currency from the linked FX contract.	
Available Contract Amount	Available amount will be FX contract amount minus the linked amount. Available amount for linkage should be greater than Zero.	
Rate	This field displays the rate at which the contract is booked.	

Field	Description	Sample Values
Linked Amount	Sum of Linked amount will not be greater than LC contract amount. Linked amount will not be greater than the available amount for linkage.	
Current Utilized amount	This field displays the liquidated /purchased / discounted /negotiated amount of BC contract. It cannot go beyond the linked FX amount.	
Total Utilized amount	This field displays the total amount utilized against the corresponding linked FX. On query, both Utilized and Total Utilized amount holds the amount of latest version.	
Amount in Contract Currency	This field displays the amount in contract currency converted from FX currency.	
FX Expiry Date	This field displays the expiry date from the linked FX contract.	
FX Delivery Period - From	This field displays the date from which the contract is valid for utilization.	
FX Delivery Period - To	This field displays the date to which the contract is valid for utilization.	
Action	Click the Edit icon to modify the FX details. Click the Delete icon to delete the FX details.	
Average FX Rate	Multiple forward FX contract could be linked, and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. This will be populated in the Average FX Rate.	

Tracers

This section enables the user to view the default Tracer details from back end application. It also allows the user to add new Tracer details. Add new Tracer details based on the description in the following table:

Acknowledgement Tracer, Acceptance Tracer and Payment Tracer are applicable for this process.

Tracer Details

Payment Tracer

Tracer Required
☒

Number of Tracers

Tracer Frequency
Weekly

Tracer Medium
SWIFT

Tracer Receiver Party

Tracer Start Date
Jan 1, 2014

Acknowledgement Tracer

Tracer Required
☐

Number of Tracers




Tracer Frequency


Tracer Medium

Tracer Receiver Party

Tracer Start Date
Jan 1, 1970

Save & Close
Close

Field	Description	Sample Values
Tracer Required	Select if tracer is required or nor from the available drop list: <ul style="list-style-type: none"> Required Not required Till resolved 	
Number of Tracers	Provide the number of tracers required.	
Tracer Frequency	Provide the frequency for generation of the Tracer. <div>  <p>Note</p> <p>This field is applicable only if Tracer Required has value as Till Resolved.</p> </div>	
Tracer Medium	Select the tracer medium from the LOV. <div>  <p>Note</p> <p>This field is applicable only if Tracer Required has value as Required or Till Resolved.</p> </div>	
Tracer Receiver Party	Select the tracer receiver party from the LOV. <div>  <p>Note</p> <p>This field is applicable only if Tracer Required has value as Required or Till Resolved.</p> </div>	

Field	Description	Sample Values
Tracer Start Date	<p>Select the tracer start date. Start date cannot be earlier than the branch date.</p> <div>  <p>Note This field is applicable only if Tracer Required has value as Required or Till Resolved.</p> </div>	

Interest Details

The user can view and modify the Interest Details Simulated from Back Office system. On update of the Interest rate user has to click on Recalculate button. System will trigger a simulation call to the back office and the updated Interest details will be reflected in this section.

Interest Details ×

Recalculate

Redefault

Interest Details

Component	Component Description	Rate Type	Rate Code	Min Spread	Max Spread	Spread	Min Rate	Max Rate	Rate	Modified Rate	Special Pricing Reference Number	Currency	Amount	Waive
-----------	-----------------------	-----------	-----------	------------	------------	--------	----------	----------	------	---------------	----------------------------------	----------	--------	-------

No data to display.

Save & Close

Cancel

Field	Description	Sample Values
Component	This field displays the component maintained in the back office.	
Component Description	This description of the component.	
Rate Type	System defaults the rate type maintained for the component in back office. Value can be: <ul style="list-style-type: none"> • Fixed Floating • Special 	
Rate Code	This field displays the rate code applicable for the Component.	
Min Spread	This field displays the minimum spread applicable for the Rate Code. This field have value only if the Rate Type is Floating .	
Max Spread	This field displays the maximum spread applicable for the Rate Code. This field have value only if the Rate Type is Floating .	
Spread	This field displays the spread applicable for the Component in case of Floating Rate Component. User can change the defaulted value. System validates whether the spread input is within the Minimum to Maximum Spread.	
Min Rate	This field displays the minimum rate applicable for the Rate Code.	
Max Rate	This field displays the maximum rate applicable for the Rate Code.	
Rate	This field displays the value applicable for the Rate Code. User can change the value if the Rate Type is Fixed . System validates whether the Rate input is between the Minimum and Maximum Rate.	
Modified Rate	This field displays the modified rate.	

Field	Description	Sample Values
Special Pricing Reference Number	<p>User can capture the Special Pricing Reference Number, when there is a special Interest rate to be provided for that customer against the interest component (Main Component).</p> <p>Special Pricing Reference is not applicable for Penal Interest components.</p> <p>For transactions initiated from OBDX, the Special Pricing Reference Number will be populated from OBDX and user cannot edit the same.</p> <div data-bbox="683 602 746 669" data-label="Image"> </div> <p>Note</p> <p>System shows an override as “Special Pricing Applicable”, on clicking “Save” in the Interest Details screen, if Special Pricing Reference number has been provided.</p>	
Currency	System defaults the Interest currency in this field.	
Amount	User can input the interest amount, in case the Rate Type is Special , else user can not be able to input the amount. In such cases, the amount will be calculated by back office immediately only if the Interest is collected in Advance or if Back Dated Interest is collected. In that scenario, the Amount will be populated on Re-simulation from back office. Otherwise Interest will be calculated only in the batch as maintained.	
Waive	User can waive the Interest applicable. System displays an override, if the user has waived the Interest.	
Charge Party	<p>System displays the Charge Party based on the type of transaction.</p> <p>In case of Export Transactions, Drawer should be the defaulted Charge Party for Collection Bills and Beneficiary for the LC Bills. In case of Import Transactions, Drawee should be the Charge Party for Collection and Applicant for the LC Bills..</p>	
Settlement Account	<p>System defaults the Settlement Account of the Charge Party for debit of Interest. User can change the value. System should display an error if a different customer is chosen. If different account of the Charge Party is selected, system should display a override.</p> <p>In case the user modifies the Interest Rate, the user should click on Recalculate button to get the modified amount from the back office and display the new Amount.(Recalculation is done in back office and not in OBTFPM).</p>	

Pre Shipment Details

This section links an existing Preshipment Credit.

Pre Shipment Details

PreShipment Details

Loan Account Number	Currency	Outstanding Amount	Action

Page 1 of 1 (1 of 1 items)

Settled Loan

Sequence Number	Loan Account Number	Currency	Outstanding Amount	Event	Settled Amount
No data to display.					

Page 1 (0 of 0 items)

Save & Close
Cancel

Provide the Pre Shipment details based on the description in the following table:

Field	Description	Sample Values
Loan Account Number	Select the pre-shipment Loan Account number from the LOV.	
Currency	The currency of the pre-shipment loan account number.	
Outstanding Amount	The pre-shipment credit outstanding amount.	
Action	Click the Edit icon to modify the Pre Shipment details. Click the Delete icon to delete the Pre Shipment details.	
Settled Loan		
Sequence Number	This field displays the sequence of the settled loan.	
Loan Account Number	This field displays the pre-shipment Loan Account number.	
Currency	This field displays the currency of the pre-shipment loan account number.	
Outstanding Amount	This field displays the pre-shipment credit outstanding amount.	
Event	This field displays the event.	
Settled Amount	This field displays the settled amount.	

Preview Message

User can preview the message simulated for correspondence with Remitting Bank.

Preview - SWIFT Message

Language
English

Message Type

Preview Message

Preview - Mail Advice

Language
English

Advice Type

Preview Message

Save & Close

Close

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view the overrides accepted by the user.	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.	
Request Clarification	On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. 	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	

Settlement Details

Provide the settlement details based on the description in the following table:

Export Documentary Collection Booking - DataEnrichment :: Application No: PK1EDCB000002366 Screen (10 / 11)

Settlement Details

☐ Current Event

Component	Currency	Debit/Credit	Account	Account Description	Account Currency	Netting Indicator	Current Event
AMT_PURCHASEDEQ	GBP	Credit	PK1000325025	NATIONAL FREIGHT CORP	GBP		Y
BCCOUR_LIQD	GBP	Debit	PK1000325025	NATIONAL FREIGHT CORP	GBP		Y
BCSWIFT_LIQD	GBP	Debit	PK1000325025	NATIONAL FREIGHT CORP	GBP		Y
BILL_AMND_AMT	GBP	Debit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	N
CHG1_LIQD	GBP	Credit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	N
CHG1_LIQD_AMTEQ	GBP	Debit	PK20037630047	CITIBANK IRELAND	GBP	No	N
COLL_LIQD_AMT	GBP	Debit	PK20037630047	CITIBANK IRELAND	GBP	No	N
EBC_PUR_IN_ADJ	GBP	Credit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	N
EBC_PUR_IN_LIQD	GBP	Debit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	Y
EBC_PUR_IN_N_ADJ	GBP	Debit	PK1000325025	NATIONAL FREIGHT CORP	GBP	No	N

BILL_AMND_AMT - Party Details

Transfer Type:

Ordering Institution:

Account With Institution:

Charge Details:

Senders Correspondent:

Beneficiary Institution:

Netting Indicator:

Receivers Correspondent:

Ultimate Beneficiary:

Ordering Customer:

Intermediary Institution:

Intermediary Reimbursement Institution:

Payment Details

Sender To Receiver 1 Sender To Receiver 2 Sender To Receiver 3 Sender To Receiver 4

Field	Description	Sample Values
Current Event	The user can select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event.	
Component	Components gets defaulted based on the product selected.	
Currency	Application displays the default currency for the component.	
Debit/Credit	Application displays the debit/credit indicators for the components.	
Account	Application Displays the account details for the components.	
Account Description	Application displays the description of the selected account.	
Account Currency	Application defaults the currency for all the items based on the account number.	
Netting Indicator	Application displays the applicable netting indicator.	
Current Event	Application displays the current event as Y or N.	

Summary

User can review the summary of details updated in Data Enrichment stage of Export Documentary Collection Booking request.

The tiles must display a list of important fields with values. User can drill down from summary Tiles into respective data segments.

Summary

Main Details	Document Details	Draft Details	Shipment Details	Maturity Details
Booking Date : 2020-03-26 Submission Mode : Desk Bill Amount : USD 2400	Document 1 : BLD	Draft 1 : Draft 2 :	Port of Loading : Port of Discharge : Shipment Date : Carrier Name :	Tenor Basis : Maturity Date : 2019-03-06

Additional Fields	Advices	Limits and Collaterals	Commission, Charges and Taxes	Preview Messages
Click here to view Additional fields :	Advice 1 : Advice 2 :	Limit Currency : Limit Contribution : Limit Status : Not Verified Collateral Currency : Collateral Contr. : Collateral Status : Not Verified	Charge : Commission : Tax : Block Status : Not Initia	Language : ENG Preview Message : -

Payment Details	Tracer Details	FX Linkage	Settlement Details	Parties Details
Advance by Loan : Allow Rollover : Liquidate using : Collateral :	Payment Tracer : No Acceptance Tracer : No Charge Tracer : No Acknowledgement Tracer :	Reference Number : Contract Amount : Contract Currency :	Component : Account Number : Currency :	Drawer : Oracle Corp Drawee : Test Corpo

Compliance details	Accounting Details
KYC : Not Initia Sanctions : Not Initia AML : Not Initia	Event : Account Number : Branch :

Buttons: Request Clarification, Reject, Refer, Hold, Cancel, Save & Close, Back, Print, Submit

Tiles Displayed in Summary

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.
- Maturity Details - User can view the maturity details.
- Documents - User can view the document details.
- Draft Details - User can view the draft details.
- Additional Fields - User can view the details of additional fields.
- Advice Details - User can view the details of advices.
- Payment Details - User can view the payment details.
- Shipment Details - User can view the shipment details.
- Limits and Collaterals - User can view limits and collateral details.
- Charges - User can view charge details.
- Tracers - User can view the tracer details.
- FX Linkage - User can view the details of FX Linkage.
- Settlement Details - User can view settlement details.
- Preview message - User can view the preview message.
- Compliance - User can view the compliance details.
- Accounting Details - User can view the accounting entries generated by back office system.



Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Submit	Task will move to next logical stage of Export Documentary Collection Booking. If mandatory fields have not been captured, system will display an error message highlighting that the mandatory fields have to be updated. In case of duplicate documents' system will terminate the process after handing off the details to back office.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none">• R1- Documents missing• R2- Signature Missing• R3- Input Error• R4- Insufficient Balance/Limits• R5 - Others. Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.	

Exceptions

The Export Collection Booking request, before the task moves to the approval stage, the application will validate the Amount Block, KYC and AML. A failure in validation of any of them, the task will reach exception stage for further approval for the exceptions.

Exception - Amount Block

As part of amount block validation, application will check if sufficient balance is available in the account to create an amount block. On hand-off, system will debit the blocked account to the extent earmark and credit charges/ commission account in case of charges block or credit the amount in suspense account for earmarks created for collateral.

The transactions that have failed amount block due to non-availability of amount in respective account will reach the amount block exception stage.

Log in into OBTFPM application, amount block exception queue. Amount block validation failed tasks for trade transactions will be listed in the queue. Open the task to view summary of updated available fields with values.

On Approval, system should not release the Amount Block against each applicable account and system should handoff the "Amount Block Reference Number" to the back office. On successful handoff, back office will make use of these "Amount Block

Reference Number" to release the Amount Block done in the mid office (OBTFPM) and should debit the CASA account from the Back office. If multiple accounts are applicable, Amount Block

Reference for all accounts to be passed to the back office.

Exception is created when sufficient balance is not available for blocking the settlement account and the same can be addressed by the approver in the following ways:

Approve:

- Settlement amount will be funded (outside of this process)
- Allow account to be overdrawn during hand-off

Refer:

- Refer back to DE providing alternate settlement account to be used for block.
- Different collateral to be mapped or utilize lines in place of collateral.

Reject:

Reject the transaction due to non-availability of sufficient balance in settlement account

Amount Block Exception

This section will display the amount block exception details.

Summary

Tiles Displayed in Summary:

- Main Details - User can view and modify details about application details and LC details, if required.
- Party Details - User can view and modify party details like beneficiary, advising bank etc., if required
- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Charge Details - User can view and modify details provided for charges, if required.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none">• R1- Documents missing• R2- Signature Missing• R3- Input Error• R4- Insufficient Balance/Limits• R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none">• R1- Documents missing• R2- Signature Missing• R3- Input Error• R4- Insufficient Balance- Limits• R5 - Others	
Cancel	<p>Cancel the Export Collection Booking Amount Block Exception check.</p>	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage.</p>	
Back	<p>Task moves to previous logical step.</p>	

Exception - Know Your Customer (KYC)

As part of KYC validation, application will check if necessary KYC documents are available and valid for the applicant. The transactions that have failed KYC due to non-availability / expired KYC verification will reach KYC exception stage.

Log in into OBTFPM application, KYC exception queue. KYC exception failed tasks for trade finance transactions will be listed in your queue. Open the task, to see summary tiles that display a summary of available updated fields with values.

User can pick up a transaction and do the following actions:

Approve

- After changing the KYC status in the back end application (outside this process).
- Without changing the KYC status in the back end application.
- Reject (with appropriate reject reason).

Summary

Tiles Displayed in Summary:

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.
- Document Details - User can view document details.
- Draft Details - User can view the draft details.
- Shipment Details - User can view shipment details.
- Charges - User can view charge details.
- Maturity Details - User can view the maturity details.
- Advices - User can view the advices.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the FX Linkage details.
- Settlement Details - User can view the settlement details.
- Message Preview - User can view the preview of the simulating message to the remitting bank.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none">• R1- Documents missing• R2- Signature Missing• R3- Input Error• R4- Insufficient Balance/Limits• R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	

Field	Description	Sample Values
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others 	
Cancel	Cancel the Export Collection Booking KYC exception check.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.	
Back	Task moves to previous logical step.	

Exception - Limit Check/Credit

The transactions that have failed limit check due to non-availability of limits will be available in limit check exception queue for further handling.

Log in into OBTFPM application, limit check exception queue. Limit check exception failed tasks for trade finance transactions must be listed in your queue. Open the task, to see summary tiles that display a summary of important fields with values.



Note

On Approval of the exception task, system should validate the Limit Availability, Limit Expiry Date in the Limit System and create Earmark in the ELCM system. In case if the Limit is not available or the Limit is expired, then system should display an error message and should not allow the user to approve and proceed.

Limit check Exception approver can do the following actions:

Approve

- Limit enhanced in the back end (outside this process).
- Without enhancing limit in the back end.

Refer

- Refer back to DE providing alternate limit id to map
- Refer additional collateral to be mapped

Reject

The transaction due to non-availability of limits capturing reject reason.

Limit/Credit Check

This section will display the amount block exception details.

Summary

Tiles Displayed in Summary:

- Main Details - User can view and modify details about application details and LC details, if required.
- Party Details - User can view and modify party details like beneficiary, advising bank etc., if required
- Availability and Shipment - User can view and modify availability and shipment details, if required.
- Payments - User can view and modify all details related to payments, if required.
- Documents & Condition - User can view and modify the documents required grid and the additional conditions grid, if required.
- Limits and Collaterals - User can view and modify limits and collateral details, if required.
- Charges - User can view and modify charge details, if required.
- Revolving Details - User can view and modify revolving details on revolving LC, if applicable.
- Preview Messages - User can view and modify preview details, if required.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none">• R1- Documents missing• R2- Signature Missing• R3- Input Error• R4- Insufficient Balance/Limits• R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none">• R1- Documents missing• R2- Signature Missing• R3- Input Error• R4- Insufficient Balance- Limits• R5 - Others	

Field	Description	Sample Values
Cancel	Cancel the Export Collection Booking Limit exception check.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.	
Back	Task moves to previous logical step.	

Multi Level Approval

Log in into OBTFPM application and acquire the task available in the approval stage in free task queue. Authorization User can acquire the task for approving.



Note

The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

Authorization Re-Key (Non-Online Channel)

For non online channel, application will request approver for few critical field values as an authorization step. If the values captured match with the values available in the screen, system will allow user to open the transaction screens for further verification. If the re-key values are different from the values captured, then application will display an error message.

Open the task and re-key some of the critical field values from the request in the Re-key screen. Some of the fields below will dynamically be available for re-key.:

- Drawee Name
- Drawer Name
- Bill Currency
- Bill Amount

Re-key is applicable to the first approver in case of multiple approvers. All approvers will however be able see the summary tiles and the details in the screen by drill down from tiles.

Summary

ORACLE Free Tasks FLEXCUBE UNIVERSAL BANK... SRIDHAR02
Jan 1, 2014 subham@gmail.com

Export Documentary- Booking - Approval Task Level 1 :: Application No: 300EDC8000029479

Summary Documents Remarks Screen (1 / 1)

Main Details		Shipment Details		Maturity Details		Document Details	
bookingDate	: 2016-01-01	Port of Loading	: LONDON	Tenor Type	: Sight	Document 1	: AIR
Submission Mode	: Desk	Port of Discharge	: CHENNAI	Tenor Basis	:	Document 2	: BOL
billAmount	: 30000	shipmentDate	: 2013-04-09	Maturity Date	: 2014-01-01	Document 3	: PACKINGLIST
		carrierName	:				

Draft Details		Party Details		Additional Fields		Advice Details	
draft1	: Cost of th...	Drawee	: GOODCARE PLC	Click here to view	:	advice1	: PAYMENT_ME...
		Drawer	: Marks and ...	Additional fields	:	advice2	: REMITTANCE...
		CollectingBank	: WELLS FARG...				

Payment Details		Charge		Limits Details		FX Linkage Details	
LiquidateusingCollateral	:	Charge	: GBP250	Limit Currency	:	Reference No.	:
AdvanceByLoan	:	Commission	:	Limit Contribution	:	Contract Amount	:
AllowRollover	:	Tax	: GBP4500	Limit Status	: Not Verified	Linkage Amount	:
		Block Status	: Not Initia...	Collateral Currency	:		
				Collateral Contr.	:		
				Collateral Status	: Not Verified		

Settlement Details		Preview Message		Compliance	
Component	: LOAN_LIQD_...	Language	: ENG	KYC	: Verified
Account Number	: 3000001505...	Preview Message	: -	Sanctions	: Verified
Currency	: GBP			AML	: Verified

Audit Reject Hold Refer Cancel Approve

Tiles Displayed in Summary:

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.
- Maturity Details - User can view the maturity details.
- Documents - User can view the document details.
- Draft Details - User can view the draft details.
- Additional Fields - User can view the details of additional fields.
- Advice Details - User can view the details of advices.
- Payment Details - User can view the payment details.
- Shipment Details - User can view the shipment details.
- Limits and Collaterals - User can view limits and collateral details.
- Charges - User can view charge details.
- Tracers - User can view the tracer details.
- FX Linkage - User can view the details of FX Linkage.
- Settlement Details - User can view settlement details.
- Preview message - User can view the preview message.
- Compliance - User can view the compliance details.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none">• R1- Documents missing• R2- Signature Missing• R3- Input Error• R4- Insufficient Balance/Limits• R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none">• R1- Documents missing• R2- Signature Missing• R3- Input Error• R4- Insufficient Balance- Limits• R5 - Others	
Cancel	Cancel the approval.	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.</p>	

Reject Approval

As a Reject approver, user can review a transaction rejected and waiting for reject confirmation.

Log in into OBTFPM application to view the reject approval tasks for Import Documentary Collection Booking available in queue. On opening the task, you will see summary tiles. The tiles will display a list of important fields with values.

The screen from which the reject was initiated can be seen highlighted in the tile view.

User can drill down from reject summary tiles into respective data segments to verify the details of all fields under the data segment.

Summary

The screen up to which data was captured before reject will be available for the user to view in the summary tile. Other fields will be blank when verified from summary tile.

The data segment in which the task was rejected will have the tiles highlighted in a different colour (red).

- Main Details - User can view details about application details and document under collection.
- Party Details - User can view party details like applicant, Remitting Bank etc.
- Document Details - User can view document details.
- Shipment Details - User can view shipment details.
- Charges - User can view charge details.
- Maturity Details - User can view the maturity details.
- Message Preview - User can view the preview of the simulating message to the remitting bank.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject Approve	On click of Reject Approve, the transaction is rejected.	
Reject Decline	On click of Reject Decline, the task moves back to the stage where it was rejected. User can update the reason for reject decline in remarks.	
Hold	User can put the transaction on 'Hold'. Task will remain in Pending state.	
Cancel	Cancel the Reject Approval.	

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References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

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